

LAWN MAINTENANCE BID 2025-07

Sealed bids for Lawn Maintenance for Crenshaw County Public Schools will be received by Crenshaw County Board of Education, 183 Votec Drive, Luverne, Alabama 36049, until June 16th at 8:30 AM and then publicly opened and read June 16th at 9:00AM. Bids cannot be accepted by fax. Combined bids will be placed for all schools/Crenshaw County Board of Education central office. Envelopes should be marked: **SEALED BID: LAWN MAINTENANCE – TO BE OPENED June 16th, 8:30AM.**

A contract will be entered into by the successful bidder for the Crenshaw County Board of Education campus, the Operations Facility and the three school campuses (Brantley School, Highland Home School, and Luverne School) individually.

Any questions regarding the bid, bid process, or facilities in question may be directed to Director of Operations, Douglas Bailey, at dbailey@crenshaw-schools.org or 334-335-6519 ext. 9510. You may contact the Director of Operations to schedule a time to visit any and all locations or to ask any specific questions about any location.

Dear Sir:

You are invited to bid on the following list of items, in accordance with **Code of Alabama 1975, Title 41, Chapter 16.**

Bids are to be publicly opened in the CCBOE Boardroom at the Crenshaw County Board of Education by the County Superintendent and/or other designated personnel on **June 16th, 9:00AM.**

May we call your attention to Article 3, Section 41-16-57:

Section 41-16-57 provides for consideration of the following factors in determination of the lowest bidder:

- A. Quality
- B. Conformity with specifications
- C. Purpose for which required
- D. Terms of delivery
- E. Transportation charges
- F. Date of delivery

The Board reserves the right to reject any and all bids.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ashley Catrett', with a long horizontal flourish extending to the right.

Ashley Catrett, Superintendent

c: Bulletin Board
Permanent Bid File for Public Inspection

When submitting a bid, please mark outside of the envelope:

SEALED BID: 2025-07

TO BE OPENED: June 16th, 8:30AM

LAWN MAINTENANCE BID SPECIFICATIONS

ITEM I – WORK PERFORMANCE:

For all campuses in the Crenshaw County School System:

Cut the grass, edge all walkways, gutters, and curbs on school property; edge and clean all curbs and gutters adjacent and joined to school property, trim grass around each building, next to the building, and around all playground equipment; trim grass along all fence lines, and edge around all trees as well as between and around all shrubs, poles, and guide wires and any other objects on campus where grass and foliage grows. **No chemicals may be used.** Cut, edge, and trim in and around the athletic facilities at all campuses. Do not cut the grass on the football, baseball or softball fields. Remove clippings from walkways and all entrances to all buildings. Contractor may spray chain link fence with spray nozzle set to three inches for both sides of the fence.

Chemical spraying will not be allowed. Exception: Chemicals may be used on grass or foliage growing through pavement in parking lots, sidewalks and gutters along roadways and drives, and no more than 3" wide at the bottom of chain link fences only. Care must be taken not to spray grass on campus. The contractor may elect to trim these areas with a powered trimmer. These areas must be cleaned of all grass and foliage.

Pick up all paper, bottles and other debris prior to cutting grass. Should any items be chopped up by the mower, the contractor will be responsible for cleaning up all debris before the days' work is completed. If an excessive amount of paper is left on the ground after ball games, see the principal about having it cleaned up.

Contractor is required to inspect all areas after work is finished and before leaving the campus to ensure all areas are cut and all debris including paper or plastic bottles cut up by mowers are picked up and removed, and that all grass is removed from all walkways.

The attached maps are not intended to be used as a tool for bidding purposes, but are intended to give a general knowledge of the areas, at the Crenshaw County Board of Education central office location, Operations Facility and at each school, which are required to be included in the Lawn Maintenance Bid. It is recommended that you visit with the principal of each school and Director of Operations, Douglas Bailey, to view areas required to be included in the Lawn Maintenance Bid before determining your bid price. You are required to report to the office of each school to receive a visitor's pass before viewing the areas included in the Lawn Maintenance Bid.

ITEM II – EQUIPMENT:

- A.** Contractor must use the appropriate equipment to perform all work and must have the capability to provide all of the proper equipment to perform the required work. Contractor shall provide all necessary equipment. No equipment shall be provided or maintained at the Board's expense. Crenshaw County Board equipment or equipment donated by another entity or booster organization for use by the Crenshaw County Schools, or equipment belonging to any other governmental entity will not be used to perform this work.
- B.** Crenshaw County School Board or its employees will not be responsible for the contractor's equipment or tools, nor for the repair and maintenance of the contractor's equipment or tools used in the performance of this work. All equipment and tools will be removed from the premises when the work is complete and will not remain overnight on school property.

ITEM III – SAFETY:

Contractor will provide safety equipment for the protection of individual(s) performing contract work on school property. As a minimum, eye goggles and gloves will be used where necessary. Additionally, equipment will not be operated in the presence of school children or school employees.

ITEM IV – LICENSES, INSURANCE, LABOR LAWS, E-VERIFY AND DAMAGES:

Contractor must be licensed, bonded and insured. Upon acceptance of the contract, the contractor will provide a copy of the license, bond and insurance to the Board covering the period of this contract.

Contractor will be responsible for providing all insurance required by Federal and State Law, meet all minimum requirements for wage and hour laws, and provide for worker's compensation for anyone performing work on the Crenshaw County School property in accordance with the contract.

Contractor will comply with the Alabama Immigration Law, ALA. CODE §31-13-9(c) which requires that all contractors and grantees of the Crenshaw County Board of Education provide the Board with a notarized Affidavit of Immigration Law Compliance and an E-Verify Memorandum of Understanding.

Contractor is subject to all labor laws including child labor laws for both federal and state.

Contractor is expected to take all reasonable care to protect Crenshaw County School property against damages in the performance of this contract. In the event damages occur, the contractor will be held liable for damages and the Crenshaw County Board reserves the right to repair damaged property and deduct the dollar amount of the damages plus the dollar amount for the employee(s) to manage repairs, including all pay, benefits and taxes from any amount due to the contractor. Contractor further agrees to reimburse the Crenshaw County Board for all attorney fees and court costs in pursuit of damages.

ITEM V – LACK OF PERFORMANCE:

Lack of performance will result in cancellation of the contract or deduction from the amount due to the contractor. Lack of performance may be described, but not limited to, failure to perform under this contract and any or all parts of the contract. As one example of lack of performance, and only an example, grass clippings that remain after contractor has completed work and needing to be cleaned off sidewalks and around door openings will result in a deduction from the amount due to the contractor. In this example the amount deducted would be the dollar amount for all pay, benefits and taxes for the Crenshaw County Employee(s) to sweep the sidewalks and door openings.

ITEM VI – SCHEDULED DATES FOR WORK TO BE PERFORMED:

Contract to begin on July 1, 2025 – June 30, 2026

Dates and number of cuts will be determined on an as-needed basis for the next twelve month period after the award of the contract by the Crenshaw County Board. Any of the following may determine the need for services described in this contract: The Director of Operations or the Superintendent. Contractor must contact the Director of Operations or Superintendent each week prior to performing work to determine need for cutting. Note that all grass cuts will be performed on the weekend except as authorized by the Director of Operations or the Superintendent. For weekday work, the contractor must obtain written authorization from the principal prior to performing work and authorization from the Superintendent.

Firm dates for grass cutting and ground maintenance are every Wednesday or Thursday prior to a scheduled home football game. These dates are available from the school offices. The contractor is responsible for obtaining a schedule from the office of each school. All other cuttings will be at the request of the Crenshaw County Board of Education.

ITEM VII – APPROVAL OF WORK PERFORMED AND PAYMENT TO CONTRACTOR:

1. The work performed by the contractor will be reviewed and approved by the Superintendent prior to the last day of the month. Invoices must be sent or delivered to the Crenshaw County Board of Education, 183 Votec Drive, Luverne, AL 36049 (faxed invoices are not accepted).
2. All work will have a certificate of completion for each individual campus after the work is complete. It is the contractor's responsibility to have the invoice signed by Superintendent. Please invoice the cost of each cutting separately. The Board reserves the right to withhold pay for work not performed or properly certified in this manner.
3. Payment to the contractor will be made by the tenth of the month for work performed the previous month that is in compliance with paragraph 2 above.

ITEM VIII – CANCELLATION OR TERMINATION OF THE CONTRACT:

The Crenshaw County Board reserves the right to void or cancel this contract at its convenience with or without cause, or for non-performance as determined by Superintendent or Director of Operations, and/or lack of funding or for any reason deemed appropriate. If voided or cancelled, the contractor will be given notice in writing.

ITEM IX – RENEWAL OF CONTRACT:

This contract may be renewed, each year for two additional years, at the mutual agreement of the Crenshaw County Board of Education and the contractor.

ITEM X – AGREEMENT:

The four corners of this document constitute the entire agreement, and there are no other agreements pertaining to this subject and work effort. It is further agreed there are no other written or verbal agreements other than as part of this contract.

The contractor agrees to perform said services, provide equipment, materials, supplies, or other stated items, in such a manner that will assure that all applicable laws, regulations, statutes, or restrictions are met and adhered to including, but not limited to, design, installation, function, performance and purpose intended.

The contractor affirms by his signature, that all warranties, guarantees, pledges, or promises of performance, construction, design, or composition of equipment, materials supplies, or services shall be honored by contractor, his employees, assigns and/or agents.

ITEM XI – HOLD HARMLESS:

The contractor releases the Board, its assigns, employees, or agents from and agrees to indemnify and to hold harmless and defend the Board, its assigns, employees, and agents against any and all claims, actions, proceedings, costs, damages and liabilities, including attorney's fees arising out of, connected with, or resulting from any damages to any person or property, including the property of the contractor, his assigns, agents, or employees, or to equipment, materials, supplies, belongings or other items connected in any way with contractors actions in installing, delivery, constructing or handling of any equipment, supplies, services or action in or on property of facilities of the Crenshaw County School Board. The contractor agrees to pay all Board attorney cost in connection with this article and all other articles of this contract.

The contractor may not, without express written consent, except as otherwise noted in specifications, make any alterations to any property of the Board and must agree, as evidenced by vendor's signature, to provide payment for any and all unauthorized alterations, damages, or costs of repair caused in part or in whole by vendor from any action of the vendor, his assigns, employees and/or agents.

The Crenshaw County Board of Education makes no representations, warranty, or covenant, express or implied, with respect to any structure, facility, building, equipment or supplies which may be part of or subject to any action by the vendor as part of the contract and makes available to vendor same in "as is" condition. The contractor agrees that he is responsible for inspection of condition of items heretofore noted in this section, and same are to be inspected by the contractor prior to commencement of this contract to ensure safety for the contractor, his employees, assigns and/or agents.

**LAWN MAINTENANCE
BID #2025-07**

ONE BID FORM COMBINED FOR ALL SITES (5)

Vendor Name: _____

Address: _____

Phone: _____

There is the Crenshaw County Central Office, Operations Facility and three (3) campuses: Brantley School, Highland Home School, and Luverne School. Submit **ONE BID COMBINED FOR ALL SCHOOL CAMPUSES/CRENSHAW COUNTY BOARD OF EDUCATION CENTRAL OFFICE AND OPERATIONS FACILITY.**

Bid amount per cut (for one cut only). Note this price will be paid for each cut made under this contract. Multiple cuts will be required for the next twelve months. You may bid on one location, multiple locations, or all locations. If no amount is listed below, CCBOE assumes no bid is entered for that location.

Bid Amount-Central Office _____

Bid Amount-Operations Facility _____

Bid Amount-Brantley School _____

Bid Amount-Highland Home School _____

Bid Amount-Luverne School _____

Signature: _____ **Date:** _____

Type or Print Name: _____

By signature above I certify that I am the owner and I have the authority to make this bid and sign a contract to perform this service for the Crenshaw County Board of Education.

Brantley School
8879 North Main Street, Brantley, AL 36009



Crenshaw County Board of Education
183 Votec Drive, Luverne, AL 36049



Highland Home School
18434 Montgomery Highway, Highland Home, AL 36041



Luverne School
194 First Avenue, Luverne, AL 36049



Operations Facility
1444 Airport Road, Luverne, AL 36049

